

LIBRARY DISTRICT FINES and FEES POLICY

A. Purpose

The purpose of the fines and fees policy is to encourage the prompt return of borrowed library materials so that they can be available for use by other library patrons.

B. Fines

The grace period on books, audiocassettes, videos, DVDs, CDs, etc., is five days. Overdue fines are charged beginning on the sixth day, and include the accumulated amount from the first day the material became overdue. A book overdue six days will have an accumulated fine of 60¢.

There is no grace period for audio/visual equipment, limited collections and ILL items.

The fine rate on books, audiocassettes, videos, DVDs, CDs, etc., is 10¢ per day that the Central Library is open. The maximum amount that will be charged for an overdue item is \$5.00.

The fine rate on ILL items is \$1.00 per day with a maximum accumulation of \$20.00.

The fine rate on audio/visual equipment is \$2.00 per day with a maximum accumulation of \$20.00.

Materials borrowed from other libraries for Library patrons are subject to the rules and regulations of the loaning libraries, and any charges accrued from overdue, damaged, or lost materials will be charged to the patron.

C. Lost Items

Lost materials are charged at the actual price as entered into the database at the time the material was processed. When the price of the material is not available on the database, the following default charges will be in effect:

	DEFAULT PRICE
Children's - hardbacks	\$17.00
Fiction, large print and teen - hardbacks	25.00
Literacy - hardbacks	30.00
Non-fiction - hardbacks	40.00
Children and teen paperbacks; pamphlets	5.00
Fiction, large print, and literacy large paperbacks; gov docs	15.00
Nonfiction and Literacy paperbacks (trade)	22.00
All Small paperbacks (mass market)	5.00
Playaways	50.00
Reference and ILL items	100.00
Children's kits	20.00
All other kits	50.00
Cassettes	8.00 per tape

CDs (music and audio books)	12.00 per CD
DVDs	25.00 per DVD
Videos	10.00 per video
Magazines	5.00

D. Collections

The Library may use the services of a collection agency to recover lost materials or outstanding fees/charges over the amount of \$50.00. If a collection agency is utilized an additional fee of \$10.00 (ten dollars) shall be added to the account and shall be paid in addition to any other fees/charges for fines, lost/damaged materials, or other charges which have been made to a patron's account.

E. Amendment

The Board of Trustees reserves the right to amend this policy at any time. This policy supersedes following policies of the Mesa County Public Library District:

1. *Audio/Visual Equipment Use and Fees* (adopted in March 2005)
2. *Library District Overdue Materials Fines* (adopted in March 2005)

The Mesa County Public Library District's Board of Trustees adopted this policy on January 31, 2008.

By: _____
Linda Davidson, President
MCPLD Board of Trustees

DATE: